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RESIDENTIAL ESTATE AGENTS

Moving Checklist

Making your move as smooth as possible

Get organised, get ahead

Moving home can be one of the most stressful experiences of your life. But this needn't be so, if you plan ahead.

Before you move

- ☐ Start by booking a removal firm, or arrange van hire
- ☐ Remember to book time off work
- ☐ Collect packing materials such as old newspapers, boxes and bubble wrap
- ☐ Have a clear out, purge anything you don't need
- ☐ Start packing seldom-used items
- ☐ Notify your utility suppliers
- ☐ If you are renting, give the landlord your notice
- ☐ Contact telephone/internet companies and ask them to transfer your connection
- ☐ Arrange new buildings and contents insurance
- ☐ Tell your local authority you are moving
- ☐ Pack all items except the ones you will need during your final week
- ☐ Pay all outstanding bills
- ☐ Make sure all valuables (passports, certificates, jewellery) are in a safe place ready for moving
- ☐ Obtain a TV licence for your new home
- ☐ Redirect your mail
- ☐ Gather a kit of essential items at easy reach (toilet paper, torch, kettle, tea/coffee, spare bulbs)
- ☐ Make sure new gas, electric and water supplies are connected at your new home
- ☐ Clean up
- ☐ Defrost the fridge/freezer
- ☐ Turn off gas, water and electricity supplies at the mains
- ☐ Check all appliances are disconnected
- ☐ Lock all windows and doors at your old home
- ☐ Leave a welcome card for new occupiers along with instructions that accompany the property

Tips for packing

- ☐ Label all boxes clearly and determine which room in your new property the boxes are going to
- ☐ Clearly mark fragile and heavy items (load these into the van last)

People to contact when you move:

Local services
- ☐ Paper delivery
- ☐ Library
- ☐ Schools, college
- ☐ Milkman
- ☐ Gym and social club

Financial
- ☐ Banks
- ☐ Insurance companies
- ☐ Credit card companies
- ☐ Store cards
- ☐ Building society
- ☐ Loan providers

Government agencies
- ☐ Inland revenue
- ☐ DVLA
- ☐ Council tax office

Utilities and services
- ☐ Gas
- ☐ Electricity
- ☐ Water
- ☐ Phone/mobile phone
- ☐ Internet provider
- ☐ Royal Mail
- ☐ Cable/satellite provider
- ☐ TV licensing agency

Health
- ☐ Doctor
- ☐ Dentist
- ☐ Opticians
- ☐ Consultants
- ☐ Vet

Other
- ☐ Publications/subscriptions
- ☐ Trade unions
- ☐ Professional bodies

Personal
- ☐ Family
- ☐ Friends
- ☐ Employer

For further help.. Call us on 0118 9776 776 or email properties@michael-hardy.co.uk